

# **PEER TEAM REPORT**

**ON**

**Institutional Assessment and Accreditation**

**of**

**SHRI SHANKAR NARAYAN COLLEGE**

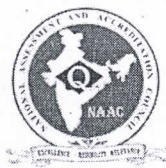
**of**

**Arts and Commerce Navghar, Bhayandar(E),**

**Distt. Thane, Maharashtra**

**2<sup>nd</sup> Cycle Reaccreditation**

**Dates of Visit : 13 – 14 October 2017**



**National Assessment & Accreditation Council**

**Jnana Bharthi, P.O. Box No. 1075, Nagar Bhavi**

**Bangalore – 560 072**

## PEER TEAM REPORT ON

### Institutional Accreditation of SHRI SHANKAR NARAYAN COLLEGE Of Arts and Commerce Navghar, Bhayandar(E), Dist. Thane, Maharashtra

#### Section I : GENERAL INFORMATION:

1.1 Name & Address of the Institution :	SHRI SHANKAR NARAYAN COLLEGE Of Arts and Commerce Navghar, Bhayandar(E), Dist. Thane, Maharashtra
1.2 Year of Establishment :	1994
<b>1.3 Current Academic Activities at the Institution (Numbers):</b>	
* Faculties / Schools :	03
* Departments/ Centres.:	06
* Programmes/ Courses offered :	10
* Permanent Faculty Members :	18
* Permanent Support Staff :	<ul style="list-style-type: none"><li>• 17 (Aided and cultural activities)</li></ul>
* Students :	4007
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	<ul style="list-style-type: none"><li>• Co-educational institution partly funded by state government.</li><li>• The college offers choice based credit and grading system.</li><li>• College with inspiring leadership.</li></ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	13-14 October 2017 (Annexed)
1.6 Composition of the Peer Team which Undertook the on-site visit :	
Chairperson	Prof. Abdul Wahid, (Former Vice Chancellor), Central University of Kashmir), Srinagar, J&K.
Member Coordinator	Dr. Gulzari Lal Dubey (Former Principal, Government College Dhana) Dist. Sagar, Madya Pradesh.
Member	Prof. H. Rajashekar Professor and Director (EMRC-UGC) University of Mysore Mysore
NAAC Officer	Dr. Ganesh Hegde Deputy Advisor, NAAC, Bangaluru

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**Section II:CRITERION WISE ANALYSIS**

Observations (Strengths and/or Weaknesses) on Key-Aspects  
(Please limit to three major ones for each and use telegraphic language) (It is not necessary to indicate all the three bullets each time; write only the relevant ones)

**2.1 Curricular Aspects :****2.1.1 Curricular Planning and Implementation**

- Academic programmes are in tune with vision and mission of the institution.
- Curriculum prescribed by affiliating university namely university of Mumbai.
- Teaching carried out after preparing academic calendar and teaching plans.

**2.1.2 Academic Flexibility :**

- Academic flexibility is limited as permitted by CBCS.
- The college offers undergraduate programs and also two post-graduate courses.
- About half the numbers of courses are offered on self-finance basis.

**2.1.3 Curriculum Enrichment :**

- Cross cutting issues suitably addressed through expert talks, presentations etc.
- The college offers a certificate / diploma courses in human rights and Microsoft.
- Curriculum enrichment promoted through seminars, conferences, invited lectures etc.

**2.1.4 Feedback System :**

- Feedback on curriculum is regularly collected from students and other stakeholders.
- Mechanism of analyzing feedback needs to be improved.

**2.2 Teaching-Learning & Evaluation :****2.2.1 Student Enrolment and Profile :**

- Admission process given wide publicity through prospectus, college website etc.
- Admission granted on merit.
- University rules for reservations followed.

**2.2.2 Catering to Student Diversity:**

- For advanced learners special courses are conducted to provide them additional knowledge and enhance their employability.
- Differently abled students are suitably handled.
- Remedial classes and tutorials are conducted for academically weak and slow learners as per UGC guidelines.

**2.2.3 Teaching-Learning Process :**

- Lecture method is predominantly used.
- ICT enabled and audio visual aids also in use.

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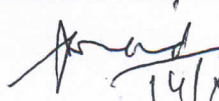
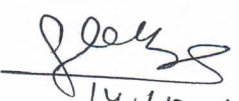
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	<ul style="list-style-type: none"> <li>• Annual academic calendar, monthly teaching plans, progress reports prepared.</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• Teachers have participated in seminars, workshops, orientation programs and refresher courses.</li> <li>• Teachers are recruited as per UGC and Mumbai University norms.</li> <li>• Of the 18 permanent teachers 7 are PhD and 8 M. Phil holders.</li> </ul>
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> <li>• College has little role in examination reforms.</li> <li>• The institution follows the Choice Based Grading System of the university.</li> <li>• Evaluation processes are conveyed to teachers and students through prospectus and special notices.</li> <li>• In case of any grievances, provision of revaluation is in place.</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• Learning outcomes are yet to be formally stated.</li> <li>• Student's performance is assessed through internal assessment.</li> <li>• Pass percentage is generally good.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension :</b>	
2.3.1 Promotion of Research :	<ul style="list-style-type: none"> <li>• Two faculty members have completed Minor Research Projects of UGC and 6 faculty members are pursuing the minor research projects of the University of Mumbai.</li> <li>• The institutions is not a recognized research center.</li> <li>• Research development cell of the institution encourages faculty.</li> </ul>
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> <li>• Principal and one more teacher is approved research guide.</li> <li>• The institution has been spending about 1% of its budget on research.</li> <li>• No seed money is given to faculty for research.</li> <li>• The institution needs to get funds for research from industry and other funding agencies.</li> </ul>
2.3.3 Research Facilities :	<ul style="list-style-type: none"> <li>• Library has INFLIBNET, N-list facility and also tie-up with British Council Library.</li> <li>• Adequate research resources in terms of books and journals.</li> </ul>

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2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> <li>• No awards received from any professional bodies.</li> <li>• Faculty has published quite a few books and research papers.</li> <li>• College has published a research journal with ISSN in 2015.</li> </ul>
2.3.5 Consultancy :	<ul style="list-style-type: none"> <li>• Resource generation through consultancy yet to take place.</li> <li>• Areas of expertise not identified and advertised.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> <li>• Extension activities are carried out through NSS, NCC, competition study center etc.</li> <li>• College has won several best NSS unit awards.</li> <li>• Focus is laid on social issues like AIDS awareness, cleanliness, blood donation, global warming etc.</li> </ul>
2.3.7 Collaboration	<ul style="list-style-type: none"> <li>• One important collaboration which the college library has is with British Council Library.</li> <li>• Another net worthy MOU is with Microsoft Imagine Academy on Network Security Arrangements.</li> <li>• The college needs to have several collaborations with industry and other institutions of higher learning.</li> </ul>
<b>2.4 Infrastructure and Learning Resources</b>	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> <li>• A college has a campus area of 2.28 acres (10800 sq. mts.)</li> <li>• It has 49 class rooms including 3 seminar rooms equipped with public Address system, LCD, projector etc.</li> <li>• The institution has also got a spacious playground, a gym, auditorium and a canteen.</li> </ul>
2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> <li>• The institution has rich library with 50196 books and 61 journals and magazines.</li> <li>• The seating capacity of the library is 180.</li> <li>• It provides special services like OPAC &amp; reprography, internet etc.</li> <li>• The library is computerised with N-list subscription under INFLIBNET.</li> </ul>


  
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2.4.3 IT Infrastructure :	<ul style="list-style-type: none"> <li>• The institution has got 233 computers, 9 laptops, 19 printers and 18 projectors.</li> <li>• The budget regularly provide for procurement and repair of computers.</li> <li>• All the computers are Connected to internet and networked together.</li> </ul>
2.4.4 Maintenance of Campus Facilities :	<ul style="list-style-type: none"> <li>• Elevator and Xerox machines are maintained through AMC.</li> <li>• Security service has been outsourced.</li> <li>• Maintenance of campus facilities is carried out from college own funds.</li> <li>• A full time computer technician has been appointed to ensure smooth functioning of computers.</li> </ul>
<b>2.5 Student Support and Progression :</b>	
2.5.1 Student Mentoring and Support :	<ul style="list-style-type: none"> <li>• Pramila Institute of Administrative Careers helps students to prepare for competitive examinations.</li> <li>• A good number of students from weaker sections are granted various scholarships and free ships.</li> <li>• Students are covered by an insurance scheme.</li> </ul>
2.5.2 Student Progression :	<ul style="list-style-type: none"> <li>• A small proportion of students go far higher education in different education as institutions.</li> <li>• Placement and Career Guidance cell of the college is yet to be activated.</li> <li>• Pass percentage of students in university exam is quite high.</li> </ul>
2.5.3 Student Participation and Activities :	<ul style="list-style-type: none"> <li>• The college has got students council as per Mumbai university guidelines.</li> <li>• College magazine 'Vinay' is published every year.</li> <li>• Students actively participate in college level, university level competitions, National level sports competition (kick-boxing championship) and cultural activities.</li> <li>• Some students got gold and silver medals in state level competitions.</li> </ul>

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<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership :	<ul style="list-style-type: none"> <li>• The college promotes participatory management by involving teachers in various committees and consulting them in all types of decisions.</li> <li>• The vision and mission of the college are in conformity with the national objectives of the higher education.</li> <li>• With the support from the top management the principal provides inspiring leadership.</li> </ul>
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> <li>• The perspective plan is developed by management after consulting all stake holders.</li> <li>• Organizational structure of the institution is well defined.</li> <li>• The institution has an active grievance redressal cell covering students, faculty and non-teaching staff.</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>• Performance of faculty monitored through self-appraisal reports.</li> <li>• Faculty encouraged to participate in seminars, orientation programmes and refresher courses.</li> <li>• Pay scales as per UGC norms and PF facility available.</li> </ul>
2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> <li>• The sources of funding are fee, the state government support, UGC and management contributions.</li> <li>• Accounts are regularly audited both internally and externally.</li> <li>• Efforts need to be made to get funds from industry and other research funding agencies.</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• The institution has set up Internal Quality Assurance System since 2006 with 3 external members.</li> <li>• Quality assurance policies of IQAC are properly disseminated</li> <li>• Fixing of quality parameters and their monitoring need to be systematized.</li> </ul>
<b>2.7-Innovations and Best Practices :</b>	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> <li>• Waste is segregated by twin-bin system.</li> <li>• The college has taken various steps for energy conservation.</li> <li>• Tree plantation in the campus &amp; nearby area is a regular practice.</li> </ul>

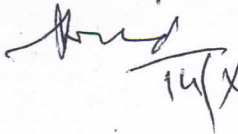
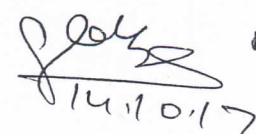

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2.7.2 Innovations :	<ul style="list-style-type: none"> <li>Recording attendance of the staff with biometric software.</li> <li>Administration block is fully computerized.</li> <li>Award of 'Best Library User Award' to one male and one female student annually on the Foundation Day of the college.</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>Mega Monsoon Marathon by NSS unit to create awareness about global warming and climate change.</li> <li>Disseminating Gandhian values and practices through Gandhian Center.</li> <li>Visits to old age home and orphanage under the auspicious of Inner Will Club to promote sense of social responsibility.</li> </ul>

<b>Section III : OVERALL ANALYSIS</b>	<b>Observations</b> <i>(Please limit to five major ones for each and use telegraphic, language) (It is not necessary to denote all the five bullets for each)</i>
3.1 Institutional Strengths :	<ul style="list-style-type: none"> <li>Sufficient land for future expansion.</li> <li>Reasonably adequate physical infrastructure.</li> <li>Qualified and devoted faculty.</li> <li>Cordial relationship among various stake holders.</li> </ul>
3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> <li>Non availability of hostel facilities.</li> <li>Limited ICT application in teaching and learning.</li> <li>Inadequate permanent faculty.</li> <li>Inadequate collaborative activities.</li> <li>Lack of consultancy.</li> </ul>
3.3 Institutional Opportunities :	<ul style="list-style-type: none"> <li>Better quality research publication.</li> <li>Strengthening of placement and career guidance cell.</li> <li>Opening of science departments.</li> <li>The institution must pursue its case for getting one or few departments recognize as research centers.</li> <li>Offering employment friendly self-financed courses.</li> <li>Faculty be motivated to go for mobilizing financial resources from industry and other funding agencies.</li> </ul>



  
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3.4 Institutional Challenges :

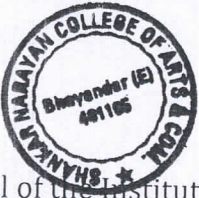
- Generating soft skills including English communication skills among students.
- Promoting e-governance in the institution.
- Creating more faculty positions.
- Up gradation of library and ICT infrastructure.

**Section IV : Recommendations for Quality Enhancement of the Institution**

( Please limit to **ten major ones** and use telegraphic language)

- A long term perspective plan with futuristic vision needs to be built.
- Start science stream and also more post graduate courses.
- Offer a few job oriented courses on self-employment basis.
- Activate placement and career guidance cell.
- Promote collaborative linkages with industry and other institutions of higher learning.
- Establish language laboratory with self-instructional packages.
- Hostel facilities be arranged for both boys and girls.
- Encourage ICT thrust in teaching-learning process.
- Facilities for sports and cultural activities need to be strengthened.
- The faculty be encouraged to take minor and major research projects.

I agree with the observation of the Peer Team as mentioned in this report.



Seal of the Institution

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Signature of the Head of the Institution

**Principal**

**Shankar Narayan College of**

**Arts, Commerce & Professional Courses**

**Navghar, Bhayander (E), Dist. Thane-401105**

Signatures of the Peer Team Members:

SR	Name		Signature
1.	Chairperson	<b>Prof. ABDUL WAHID</b>	 14.10.17
2	Member Coordinator	<b>Dr. GULZARI LAL DUBEY</b>	 14.10.17
3	Member	<b>Prof H. RAJASHEKAR</b>	
4	NAAC Officer	<b>Dr. GANESH HEDGE</b>	

Place: Shree Shankar Narayan College of  
Arts and Commerce, Navghar,  
Bhayandar, Dist. Thane Maharashtra

Date: 14/10/2017